

Transitional Living Program Advocate

Basic Function and Responsibility:

Under the supervision of the Transitional Living Program Coordinator, provide counseling and support services to youth clients ages 16-22 in the UAY Transitional Living Program, including youth who are pregnant or parenting. Work includes coordination with collaborative providers, TLP and UAY staff, and the program participants. Primarily provides individual counseling, parent skills training, independent living skills, advocacy, and case management through a strength-based approach. This is a full-time position. Some evening and weekend hours required.

Characteristic Duties:

1. Provide skill building and advocacy to a caseload of 10-15 homeless/near homeless youth including pregnant and parenting youth.
2. Teach independent living skills, including budgeting, managing a home, establishing bank accounts, housekeeping, and meal preparation.
3. Assist participants in obtaining affordable, stable housing
4. Assist participants in identifying any barriers to completing their education or obtaining employment and provide them with assistance in overcoming such barriers (this may include transportation, child care, financial difficulties, etc.).
5. Maintain client case files, completing required paperwork, case notes, and reports.
6. Work within a team approach collaborating with the Young Parent Program staff, and other UAY staff, through participation in weekly case management meetings and regular consultation with staff.

Related Duties:

1. Perform other tasks as assigned by the Program Coordinator.
2. Develop and maintain knowledge of resources, services, and opportunities available to youth and families.

Qualifications:

Minimum of a Bachelors degree in human services, counseling or related education and 1 year prior experience working with teens or in a youth services setting; bi-lingual in Spanish and English preferred.

Must have a valid drivers license.

Compensation: \$33,000 to \$36,000 starting salary, plus benefits that include health insurance, flex spending, life/disability, paid time off, wellness program and retirement.