

## Full-Time AmeriCorps Member - Young Parent / Homeless Youth Advocate

### Site-Specific Duties/Responsibilities:

- Co-lead individual trust building activities with clients in a variety of settings including: support and skills groups, the UAY Youth Center, schools, doctor's offices, community agencies, and in-home.
- Support individuals in making healthy choices, parent skill-building, child development, past and present family issues - including domestic violence, sexual and physical abuse, substance abuse, homelessness, anger management, relationship issues, grief support and self-esteem building.
- Co-lead individualized support in accessing community services - including child care, transportation, affordable housing, health insurance, and other financial resources.
- Co-lead two support groups on a weekly basis for teen mothers in the Young Parent Program and teens participating in the Transitional Living Program; groups meet for 60 – 90 minutes.
- Co-manage procurement of guest speakers and recreation activities for support groups.
- Engage YPP/TLP clients in arts, community service and other youth development programming at UAY.
- Co-lead coordination of childcare volunteers.
- Organize community donations of clothing and other supplies for YPP/TLP clients.
- Exhibit strong work-ethic, ability to self-start, and the ability to work independently.
- Professional, respectful, and positive attitude.
- Ability to use a computer for e-mail communication, online reporting (monthly time reports, quarterly

impact data).

- Complete and submit timesheets and Great Stories on a monthly basis.
- Participate in annual days of service and community events:

- MLK Jr. Day of Service (January)
- Pride Con (February)
- AmeriCorps Week (March)
- Juneteenth (June)
  
- Clothing Drive (Fall)

### Eligibility and Abilities:

- Be at least 17 years of age at the commencement of service.
- Have a high school diploma or its equivalent.
  - Collegedegree/collegecourseworkorequivalentexperiencepreferred.
- Be a U.S. Citizen, national, or lawful permanent resident of the United States
- Must have at least 5-years of licensed driving experience
  - (ifthisisn'tthecaseforyou,pleasetalkwithusaboutoptions)

- Member will have recurring access to vulnerable populations. Successful completion and clearance of
  - required background checks including:
    - 1) Nationwide National Sex Offender check
    - 2) Statewide Criminal History check
    - 3) Fingerprint-based FBI check
- Ability to serve approximately 35 hours per week for 48 weeks from September 2020 – August 2021 with the anticipated service schedule weekdays between 8 a.m. and 5 p.m.
  - Occasional nights and weekends, as required for host site needs.
    - No service on holidays is anticipated.
  - Members should serve from an agency office. Serving while at home is not allowed. Vacation time, sick time and holidays are not counted toward the hours needed to complete the term. Of these hours, a maximum of twenty percent (20%) may be spent in training (45 CFR § 2520.50) and a maximum of ten percent (10%) may be spent fundraising (45 CFR § 2520.45).

Iowa AmeriCorps 4-H Outreach Member Service Agreement (Last Updated 3/26/2019)

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- Site Supervisors will perform mid-term and end of term evaluations for members during the term of service.
- Participate in AmeriCorps Orientation, Citizenship, Disaster Response, Communication, Volunteer Management, Life After AmeriCorps, Substance Abuse Prevention Skills Training (SAPST), and Sustainability Planning training.
- Participate in youth development and training, i.e., Mental Health First Aid, CPR + First Aid, and other youth development training.
- Respect confidentiality of involved persons, staff, and AmeriCorps members. Experience working with youth and enjoyment of working with youth.
- Hands-on experience in the areas of education, youth development, psychology, or other related field.
- Knowledge of developmental youth milestones and characteristics.
- Ability to plan, organize, prioritize, and complete multiple tasks with minimal supervision.
- Strong verbal and written communication skills.
- Ability and willingness to work in a team setting and to promote collaboration.
- Ability and willingness to develop innovative and creative approaches to assigned responsibilities.
- Ability and willingness to work flexible hours, including occasional evenings and weekends.
- Outgoing and personable nature.
- Adaptable, practical, energetic, and intrinsically motivated.

### **Benefits**

For a full-time commitment and 1700 hours of AmeriCorps service, the member will receive:

- A taxable living allowance of \$13,732 per program year.

- Student loan forbearance on qualified student loans.
- A \$5,900 educational award at the end of a successfully completed service term.
- Diverse training opportunities.
- Health care coverage for full-time members.
- Post-service job referrals by networking with community and state partners.
- Gain hands-on experience working with youth.
- Leadership experience and skill development.
- Hands-on experience in a professional setting.
- Develop a life-long commitment to the value of service to others

\*We believe in the power of diversity; people of color and LGBTQ+ individuals are encouraged to apply. \*Interviews will be held in July and August.

\*Please send Resumes and Cover Letters to [uayjobs@unitedactionforyouth.org](mailto:uayjobs@unitedactionforyouth.org)

Position Office Location: UAY Eastdale Office, 1700 S. First Ave., Iowa City